



Executive Report –

Name: _____

Sub-Unit: _____

Date of Report: _____

GRIEVANCES

Document any open grievances within your Sub-Unit, whether ongoing or newly reported. Do not include individual member names; however, listing departments, Manager names, and a brief description of each grievance is acceptable.

UNIT REPS:

Please list any union representatives for your Sub-Unit, including any Sub-Unit committee members.

TRAINING:

Record any past, current, or upcoming training opportunities that should be highlighted from your Sub-Unit or Department.

BARGAINING ISSUES:

List any violations or concerns related to the Collective Agreement.

UNIT ACTIVITIES:

Record any past, current, or upcoming events that should be highlighted from your Sub-Unit or Department.

CHALLENGES:

Identify any challenges currently affecting your Sub-Unit that have not escalated to a formal grievance and may not qualify as one. These could include member-to-member conflicts, concerns about management practices, or other workplace issues.

WHAT THE UNION CAN DO:

Are there any areas where support from the Local or National Representative could benefit your Sub-Unit?

OTHER:

Are there any additional items you would like to report or record?

In solidarity,

SUPPLEMENTARY PAGE:

If additional space is needed, please use this page to continue documenting.